

## ACCESSIBLE DOOR CHECKLIST

Item	Question to Ask	Comments	Yes	No
<b>Doors:</b> an accessible route	Does each designated accessible entrance have an accessible path of travel?			
Revolving doors and turnstiles	If a revolving door or turnstile is used on an accessible route, is an accessible door or gate provided next to the revolving door?			
Clear opening	When the door is open, is the width of the door at least 32" wide?			
Vestibules- doors in series	If there are two doors in a series, is there clear space between doors in a vestibule at least 48 inches plus the width of any door swinging into that space? Do the doors swing in the same direction or away from each other?			
Hardware	Are all handles, locks, and latches or other operative devices operable			

	with one hand? Without tight grasping, pinching, or twisting of the wrist?			
Weight	Is the force of the door greater than 5 lbs.?			
Entrances	Are at least 50% of all public entrances accessible?			
Ground floor entrance	Is there at least one accessible entrance on the ground floor?			
Directional signs	If an entrance is not accessible, are there directional signs indicating the location of the nearest accessible entrance?			

### ACCESSIBLE ATM CHECKLIST

Item	Questions to ask	Comments	Yes	No
<b>ATMs:</b> accessible route	Is each accessible ATM located on an accessible route? (32 inch path of travel)			
Clear floor space	Is there clear floor space at least 30 by 48 inches, which allows a parallel approach by a wheelchair user?			
Controls	Is the highest operable part of the controls within the both forward and side reach ranges for wheelchair users (48 inches)?			
Access for persons with visual impairments	Are instructions and information for use made accessible to and independently usable by people with visual impairments?			

## ACCESSIBLE ELEVATOR CHECKLIST

Item	Questions to ask	Comments	Yes	No
<b>Elevators:</b> floor access	Does the elevator serve each floor of the mall that has shops or rental offices available for the public to access?			
Hallway call buttons	Are the hallway call buttons centered at 42 inches above the floor? Are the buttons at least $\frac{3}{4}$ inches round?			
Visual indicators	Do the buttons have visual signals to indicate when each call is registered and answered?			
Audible (hear) Signals	Do audible signals sound once for "up" and twice for "down", or do they have verbal enunciators that say "up" and "down"?			
Braille	Are the letters or numbers accompanied with Braille?			
Doors	Do the elevator doors open and close automatically?			
	Do the elevator			

	doors remain fully open for at least 3 seconds?			
Height of Controls	Are the floor buttons no higher than 54 inches above the floor for side approach and no higher than 48 inches for front approach?			
Emergency communicators	If an emergency two-way radio is provided, is it no higher than 48 inches above the floor at its highest point?			
Visible signals	Do the numbers light up?			
Audible signals	Does an audible signal sound as the car passes or stops at a floor or is there an automatic verbal announcement?			
Dimensions	Is the entry clearance at least 36 inches? The width of the elevator car 80 inches? The depth of the elevator car 54 inches?			

### ACCESSIBLE SIGNAGE CHECKLIST

Item	Question to Ask	Comments	Yes	No
<b>Signage:</b> contrast	Do the characters contrast with their background? (Light on dark or dark on light)?	Indicate where the sign is located.		
Raised Braille	Are the characters on such signs raised and accompanied by Grade II Braille?			
Pictograms	If a picture is used to symbolize a room or space it must also have the description in raised letters, and Grade II Braille. If the room is only marked with the Universal access symbol, it is not required to have raised letters or Braille.			
Approach	Can a person come with 3 inches of such signs without encountering protruding objects or standing within the swing of the door?			

## ACCESSIBLE PARKING CHECKLIST

Item	Question to Ask	Comments	Yes	No
<b>Parking Lots:</b> Are an adequate number of parking spaces available (8 feet wide for the car plus 5 foot access isle)?	Number of spaces  Total    Accessible 1-25    1 space 26-50   2 spaces 51-75   3 spaces 76-100 4 spaces			
Van Accessible spaces	Are 8 ft. wide spaces with at least a 8 ft. wide access isles and a 98 in. verticle clearance available for lift equipped vans?			
Number of van spaces	Are there at lease one out of every eight accessible spaces van accessible? If there are not eight total accessible spaces, at least ONE has to be van accessible.			
Location	Are the accessible spaces closest to the accessible entrance?			
Signage	Are all spaces marked with the international accessibility symbol?			
	Do the van			

	spaces have "van accessible" signs?			
	Are there fine signs posted?			

## ACCESSIBLE RESTROOM CHECKLIST

Item	Question to Ask	Comments	Yes	No
<b>Restrooms:</b> getting in	If restrooms are available to the public, is at least one restroom (either one for each sex or unisex) fully accessible?			
Signage	Are there signs at inaccessible restrooms that give directions to accessible ones?			
<b>Doorways and Passages:</b>	Is there tactile signage identifying restrooms?			
	Is the doorway at least 32" clear?			
	Are the doors equipped with accessible handles 48" high or less?			
	Can the doors easily be opened?			
	Does the entryway allow enough space for a person using a wheelchair to move around? Adequate moving space is 5 ft. in diameter or a "T" shape space to make turns.			
<b>Stalls:</b>	Is the stall door			

	operable with a closed fist, inside and out?			
	Is there a wheelchair accessible stall that has an area of at least 5ft. by ft. clear of the door swing, OR Is there a stall that is less accessible but that provides greater access than the typical stall (either 36 by 69 inches or 48 by 69 inches)?			
Grab bars:	In the accessible stall are there grab bars behind and on the sidewall nearest to the toilet?			
	Is the toilet seat 17 to 19 inches high?			
Lavatories:	Does one lavatory have a 30 inch wide by 48 inch deep clear space in front?			
	Is the lavatory rim no higher than 34 inches?			
	Is there at least 29 inches from the floor to the bottom of the lavatory apron (excluding pipes)?			

Dispensers:	Are soap and other dispensers and hand dryers 48 inches high or less and usable with one closed fist?			
Faucet:	Can the faucet be operated with one closed fist?			
Mirror:	Is the mirror mounted with the bottom edge of the reflecting surface 40 inches high or lower?			